

Pursuant to Real Property Law § 442-H, Highline Residential, LLC (hereafter “Highline”) is making these Standardized Operating Procedures (hereafter “SOP’s”) available to the public. Upon request, a hard copy is available at Highline’s physical office locations.

Highline’s Real Estate SOP’s are as follows:

- Highline does not require Prospective buyers to show photo identification.
- Highline does not require exclusive buyer representation agreements.
- Highline does not require a pre-approval for a mortgage loan.

While Highline does not require prospective buyers to show photo identification or provide a pre-approval to work with Highline, in certain situations a property seller, property developer, property sponsor, or other listing agents may require photo identification and/or a pre-approval prior to showing the property or as part of the purchase offer. In these situations, Highline will inform the prospective buyers of these requirements as necessary.